

AYSO Region 45 – Game Field Procedures

Last Updated: August 30, 2018.

The home team for the first game of the day (typically 8:30 or 9:00am) has field setup and both teams playing the last game of the day have field cleanup.

Please follow the procedures **AS WRITTEN**. It is imperative that all equipment be **returned** to its specified storage location **and locked** and that all storage lock boxes **are locked** when not in use.

Finally, please spend a few minutes cleaning up, even if it wasn't your team that left a mess. We need to leave the fields cleaner than when we arrive, for both practices and for games.

To report a fields issue or an issue with this procedure, please send Email to fields@ayso45.org.

FIELD-BY-FIELD SPECIFIC PROCEDURES:

Blach Intermediate School

1120 Covington Ave, Los Altos, CA 94024

Parking: Two parking lots located on Covington Road plus limited street parking

Field Location: Inside the track just off of Covington east of the school

Lock Box Location: Along the east fence adjacent the north end zone. The combination can be found in the coaches' binder.

Game Setup: Full-sized rolling goals with nets always attached are locked to the east fence to a fixed pole roughly 2/3s of the way in. The combination to the goals is the same as the lock box. **Please lock the lock back to the fence chain IMMEDIATELY after locking the goals.** Goal anchor bags and corner flags are stored in the storage lock box and the **use of goal anchor bags is mandatory.**

Game Cleanup: If there is no game after yours or no AYSO teams are present, return the goals to the east fence location with the nets left on and goal mouth facing the fence and ensure the lock is locked. Return the goal anchor bags and corner flags to the storage lock box and ensure that it too is locked.

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Bubb Elementary School

525 Hans Ave, Mountain View, CA 94040

Parking: Street parking behind the school on Barbara Ave and adjacent streets. There is also a parking lot in front of the school on Hans Ave.

Field Location: In back of the school on Barbara Ave

Lock Box Location: 40 yards in from Barbara Ave just off the pathway near the brown shed. The combination can be found in the coaches' binder.

Game Setup: For the primary field, smaller 7' x 21' rolling goals with nets always attached are locked to the fence adjacent the field along Barbara Ave. The key to the goals is locked inside the storage lock box and is attached to a long wooden plank. **Please lock the lock back to the fence chain IMMEDIATELY after unlocking the goals and please return the key to the storage lock box and lock the box!** Goal anchor bags and corner flags are stored in the storage lock box and the **use of goal anchor bags is mandatory**. If the key is missing, the key at Cooper Park, Landels, Stevenson Park and Whisman should work – **report a missing key immediately to fields@ayso45.org.**

Game Cleanup: If there is no game after yours or no AYSO teams are present, return the goals to the Barbara Ave fence location with the nets left on and goal mouth facing the fence and ensure the lock is locked. Return the goal anchor bags and corner flags to the storage lock box and ensure that it too is locked.

For the 6U program, the pop-up goals are stored in the brown shed along with all of the other equipment. The shed will be unlocked and locked by designated shed volunteers before and after the Under-6 session. The combination to the shed locks is different than the one in the coach binder and will be provided by your 6U Division Coordinator as needed.

Cooper Park

502 Chesley Ave, Mountain View, CA 94040

Parking: Street parking on Chesley Ave, Yorkton Drive or Eunice Ave. ***Do not park in the parking lot of Action Day Primary Plus as this is a private business.***

Field Location: Near Chesley Ave in obvious site.

Lock Box Location: 40 yards in from Chesley Ave between the pathway and the fence. The combination can be found in the coaches' binder.

Game Setup: Full size rolling goals with nets always attached are locked to the east fence just north of the storage lock box. The key to the goals is locked inside the storage lock box and is attached to a long wooden plank. **Please lock the lock back to the fence chain IMMEDIATELY after unlocking the goals and please return the key to the storage lock box and lock the box!** Goal anchor bags and corner flags are stored in the storage lock box and the **use of goal anchor bags is mandatory**. If the key is missing, the key at Bubb, Landels, Stevenson Park and Whisman should work – **report a missing key immediately to fields@ayso45.org.**

Game Cleanup: If there is no game after yours or no AYSO teams are present, return the goals to the east fence location with the nets left on and goal mouth facing the fence and ensure the lock is locked. Return the goal anchor bags and corner flags to the storage lock box and ensure that it too is locked.

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Crittenden Middle School

1701 Rock Ave, Mountain View, CA 94043

Parking: Street parking on Middlefield Road and a parking lots east of the field behind Callahan Park.

Field Location: Along Middlefield Road

IMPORTANT RESTRICTIONS:

- NO PETS allowed on or near the field and track
- Only WATER is allowed on the Synthetic Turf field or running track. All other food and snacks must be consumed on the blacktop away from the field and track.
- Teams sit on the north side of the field closest to the school. There is limited space between the touchline and the track so any team benches and canopies can be placed on the track but **must not extend past the first 4 lanes** so that the track is available to joggers (the track is open to the public at all times).
- Parents and spectators need to sit on the south bleachers or stand in close proximity of them and cannot block the track.

Lock Box Location: An AYSO marked orange RIDGID storage box is located behind the restroom building which is next to the Middlefield Road entry gate. It is at the back on the left side of the building as you face it from the field. The combination is not the standard combination but is listed in the coaches' binder

Game Setup: Full-size goals with nets always attached are permanently left on the field and locked to the football goal posts. As they are locked, goal anchor bags are not necessary. The corner flags and the synthetic turf bases are stored in the storage lock box.

Game Cleanup: If there is no game after yours or no AYSO teams are present, return the corner flags and bases to the storage lock box and ensure that it is locked.

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GARField (Google Athletic Recreation Field)

2400 Amphitheatre Pkwy, Mountain View, CA 94043

Parking: Per the terms of our permit, users are allowed to park across the street in the Charleston Parking Area. Parking along Amphitheatre Pkwy could result in parking tickets as there are "**NO STOPPING ANY TIME**" signs posted all along that stretch and it interferes with a designated bicycle lane. Please ensure your opponents know the rules for parking if they are coming from another region.

Field Location: Along Amphitheatre Pkwy inside gates which are unlocked and locked by Google personnel before and after times of permit use.

IMPORTANT RESTRICTIONS:

- AYSO's permit only allows use of the soccer field so you **MUST ENFORCE** that no one can use the bocce court, the mini-golf area, the BMX bike area between the field and the road, the basketball court, the hockey rink or any of the other recreational activities nor ride any Google bicycles..
- **NO PETS** allowed
- **NO FOOD** allowed
- No drinks other than water allowed on the turf
- Teams are not allowed to warmup on the mini-golf turf but teams can warm-up on the bigger field if there is space
- **It is your responsibility to inform out of region opponents of the rules.**

Lock Box Location: Behind the roller hockey rink. Walk in the main soccer field entrance and directly back and you will find it to the left. The combination can be found in the coaches' binder.

Game Setup: Full-size rolling goals with nets always attached are always set up on the All Weather Synthetic Turf Field. Goal anchor weights are not necessary as weights have been built into the backs. The corner flags and synthetic turf bases are stored in the storage lock box and please lock the lock box **IMMEDIATELY** after retrieving the equipment.

Game Cleanup: If there is no game after yours or no AYSO teams are present, leave the goals in place and return the corner flags and bases to the storage lock box and ensure that it is locked.

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Graham Middle School

1175 Castro Street, Mountain View, CA 94040

Parking: Front parking lots on Castro St.

Field Location: These procedures pertain to the All Weather Synthetic Turf Field which is located to the right of the school behind the Mountain View Sports Pavilion

IMPORTANT RESTRICTIONS:

- NO PETS allowed on or near the track
- Only WATER is allowed on the Synthetic Turf field or running track. All other food and snacks must be consumed on the blacktop away from the field and track.

Lock Box Location: Located along the south fence by the far end of the track. The combination is not the standard combination but is listed in the coaches' binder

Game Setup: Full-size goals with nets always attached are permanently left on the field and locked to the football goal posts. As they are locked, goal anchor bags are not necessary. The corner flags and the synthetic turf bases are stored in the storage lock box.

Game Cleanup: If there is no game after yours or no AYSO teams are present, return the corner flags and bases to the storage lock box and ensure that it is locked.

Huff Elementary School

253 Martens Ave, Mountain View, CA 94040

Parking: Front parking lot on Martens Ave. **DO NOT PARK on Carol Ave or Woodleaf Way** to make use of the back entrance to the fields.

Field Location: Located at the back of the school. Huff Large or Huff West is the field adjacent to the baseball diamond. Huff Small or Huff East is the smaller of the two fields located by the playgrounds.

Lock Box Location: Located along the south fence under the trees adjacent the Huff Large field. The combination can be found in the coaches' binder.

Game Setup: For Fall 2017, two 7' x 21' goals for 9v9 games (Huff Large) and two 6 ½' x 18' goals for 7v7 games (Huff Small) with nets attached are secured with lock and chain on the south fence opposite the school 15 yards east of the pathway closest to the baseball diamond. **Please lock the lock back to the fence chain IMMEDIATELY after unlocking the goals.** These portable goals anchor straight into the grass by 4 long spikes so please ensure these spikes are driven all the way into the ground (a couple of rubber mallets can be found in storage lock box). You may need to re-adjust some of the Velcro straps after the goals are anchored as things shift during transit. Corner flags are stored in the storage lock box.

Game Cleanup: If there is no game after yours or no AYSO teams are present, return the goals to this same location, fully assembled with the nets left on. Run the chain through all of the goals secured to the right post of each and ensure the lock is locked. Return the corner flags to the storage lock box and ensure that it too is locked.

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Landels Elementary School

115 West Dana Street, Mountain View, CA 94041

Parking: Front parking lot on Dana St. **DO NOT PARK on Mercy St.** to make use of the back entrance to the fields.

Field Location: At the back of the school behind the baseball backstop

Lock Box Location: Along the back fence near the alley to Mercy Street. The combination can be found in the coaches' binder.

Game Setup: Smaller 7' x 21' rolling goals with nets always attached are locked to two separate trees near the south fence. The key to the goals is locked inside the storage lock box and is attached to a long wooden plank. **Please lock the locks back to the trees IMMEDIATELY after unlocking the goals and please return the key to the storage lock box and lock the box!** Goal anchor bags and corner flags are stored in the storage lock box and the **use of goal anchor bags is mandatory**. If the key is missing, the key at Bubb, Cooper Park, Stevenson Park and Whisman should work –**report a missing key immediately to fields@ayso45.org**.

Game Cleanup: If there is no game after yours or no AYSO teams are present, return the goals to the locks by the trees with the nets left on and goal mouth facing the fence and ensure the lock is locked. Return the goal anchor bags and corner flags to the storage lock box and ensure it too is locked.

Loyola Elementary School

770 Berry Ave, Los Altos, CA 94024

Parking: Front parking lot on Berry Ave

Field Location: 2 fields are located at the back of the school. The fields are designated Loyola East and Loyola West – Loyola West is located to the right of the backstop as you face the fields from the blacktop and Loyola East is located to the left.

Lock Box Location: Along the back fence between the two fields. The combination can be found in the coaches' binder.

Game Setup and Storage: Two sets of disassembled portable 5' x 10' goals are stored in the storage lock box along with the corner flags. The goals need to be taken to the field and fully assembled.

Game Cleanup: If there is no game after yours or no AYSO teams are present, disassemble the goals and place one goal in each bag (DO NOT MIX GOAL PARTS). Return the goal bags to the storage lock box along with the corner flags. **Do not store corner flags in the goal bags as they are easily damaged – please lay them on top of the equipment.**

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Oak Avenue Elementary School

1501 Oak Ave, Los Altos, CA 94024

Parking: Front parking lot on Oak Ave. **DO NOT PARK on Ridgemont Drive or Shady Spring Lane** to make use of the back entrance to the fields.

Field Location: 3 fields are at the back of the school. The fields are designated Oak East, Oak West and Oak North – Oak West is the field closest to the lock box, Oak East is to the far right and Oak North is the field between the two baseball dirt infields.

Lock Box Location: To the left in front of the permanent shed structure. The larger lock box is the one used for goal and corner flag storage, the smaller lock box contains the painting equipment and paint lining machines. The combination can be found in the coaches' binder.

Game Setup and Storage: Two sets of disassembled portable 5' x 10' goals are stored in the storage lock box along with the corner flags. The goals need to be taken to the field and fully assembled.

Game Cleanup: If there is no game after yours or no AYSO teams are present, disassemble the goals and place one goal in each bag (DO NOT MIX GOAL PARTS). Return the goal bags to the storage lock box along with the corner flags. **Do not store corner flags in the goal bags as they are easily damaged – please lay them on top of the equipment.**

Shoreline Athletic Fields

2450 Garcia Ave, Mountain View, CA 94043

Do not confuse the Shoreline Athletic Fields with the Google Athletic Recreational Fields (GARField) on Amphitheatre Pkwy which are in close proximity.

Parking: Main parking lot on Garcia Ave. Limited street parking is also available.

Shoreline South

This is the field closest to the parking lot and is part of the baseball field which has a dirt pitching mound. This is the larger of the two full-size (yellow lined) fields measuring 110 x 65 yards. Smaller 80 x 40 fields are lined in blue.

Shoreline North

This is the field furthest from the parking lot and is part of the softball field which has a synthetic turf infield. This is somewhat smaller than the South field measuring 100 x 60 yards.

Goals – There are 3 sizes of goals (4 of each) out at Shoreline – Full Size 8' x 24' goals for 11v11 games, 7' x 21' goals for 9v9 games and 6 ½' x 18' goals for 7v7 games. Please use the appropriate size goal for your game. The small-sided goals have 4 wheels each which swivel and are easy to move. The full-size goals however, only have small wheels built into the posts. Lower the wheels if they are not already lowered and with two people using the two handles on the back, pull the goals into place. *Never drag the goals without lowering the wheels.*

IMPORTANT RESTRICTIONS:

- No drinks other than water allowed on the turf.

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- NO FOOD allowed. All food and other drinks must be consumed on the concrete areas off the synthetic turf.
- NO PETS allowed
- Do not allow children to play on the baseball dirt infield and pitching mound.
- Do not allow children to play on the portable pitching mounds.
- **It is your responsibility to inform out of region opponents of these rules.**

METHANE GAS ALERT: DO NOT hammer anything into the synthetic turf including stakes for banners as this can trigger a poisonous methane gas escape which can be FATAL. There is a methane gas alarm at the back of the restroom/concessionaire building – **IF THE ALARM RINGS, vacate the complex IMMEDIATELY and call 911.**

Lock Box Location: There is no AYSO storage lock box on site

Game Setup: For 11v11 games, full-sized rolling goals with nets always attached are typically out on the field during the fall and winter. If you find the goals locked to the outfield fence, the key to unlock the goals is located in a realtor lock box attached to the deep outfield fence near the northeast corner of the South field where the yellow border turns to green. The combination is not the standard combination but is listed in the coaches' binder. **Please return the key immediately after opening up the lock to the goals.**

AYSO corner flags and turf bases and city supplied goal anchor bags (2 per goal) are stored in the shared storage room located on the backside of the concession/bathroom building, second door closest to the playground. The key to the storage room is located in a key lock box permanently attached to the side of the next door further from the playground. The combination is not the standard combination but is listed in the coaches' binder. **Please return the key IMMEDIATELY after opening the storage room before retrieving or returning any equipment.** A backup key is located in the key lock box attached to the baseball backstop.

Game Cleanup: If there is no game after yours or no AYSO teams are present, leave the goals in place and return the corner flags, turf bases and goal anchor bags back to the shared storage room following the procedure above and ensure that the door to the storage room is closed and locked. If there is an MVLA game immediately after your game and they wish to have the goal anchor bags left in place, that is acceptable.

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Springer Elementary School

1120 Rose Ave, Mountain View, CA 94040

Parking: Front parking lot on Rose Ave

Field Location: 2 fields are located at the back of the school. The fields are designated Springer East and Springer West – Springer East is to the right and Springer West is to the left.

Lock Box Location: Along the back fence between the fields. The combination can be found in the coaches' binder.

Shed Location: The MVLAYS Girls Softball shed is by the baseball diamond. The key to the lock is attached to a long link chain and is stored in the storage lock box. **PLEASE RETURN the key to the storage lock box IMMEDIATELY after opening or locking the shed.** At the end of the day, the key will be necessary to lock to shed.

Use only the goals stored in the shed – Springer has other goals of various sizes scattered around the field, none of which should be used for our AYSO games. If these goals are on the physical field, they should be moved/carried to the western edge of Springer along the fence

Game Setup: Two sets (4 total) of 6 ½' x 18' disassembled portable goals are stored in MVLAYS Girls Softball Shed by the baseball diamond. The bags are delicate so carefully carry the bags to the goal locations where they need to be fully assembled. These are "In Ground Stake" goals meaning that instead of the structure supporting the goal, the goals have stakes on the 4 corners (one for each goal post and one for each of the two supports in back) which you drive into the ground. Assemble the cross bar and then **thread or weave the top of the net through the crossbar (do not use Velcro net ties for the crossbar)**, then assemble the remainder of the goal. A rubber mallet has been provided in each goal bag for driving the stakes into the ground and plastic stakes have been provided to secure the net in back. Ensure that the shed and storage lock box are all locked after setup. The corner flags can be found in the Knaack lock box.

Game Cleanup: If there is no game after yours or no AYSO teams are present, return the corner flags to the Knaack lock box and disassemble the goals and place one goal in each bag (DO NOT MIX GOAL PARTS). Return the goal bags to the MVLAYS Girls Softball shed. **Do not store corner flags in the goal bags as they are easily damaged – please store them in the lock box, not the shed.** Ensure that the shed is locked, return the key to the storage lock box and ensure that it too has been locked.

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Stevenson Park

Montecito Ave, Mountain View, CA 94043

Stevenson Park is located behind Theuerkauf Elementary School at 1625 San Luis Ave, Mountain View, CA 94043

Parking: Street parking along Montecito Ave and surrounding streets.

Field Location: Along Montecito Ave

Lock Box Location: Next to the bleachers behind the baseball backstop closest to Montecito Ave. The combination can be found in the coaches' binder.

Game Setup: Full size rolling goals with nets always attached are locked to fence along Montecito Ave. The key to the goals is locked inside the storage lock box and is attached to a long wooden plank. **Please lock the lock back to the fence chain IMMEDIATELY after unlocking the goals and please return the key to the storage lock box and lock the box!** Goal anchor bags and corner flags are stored in the storage lock box and the **use of goal anchor bags is mandatory**. If the key is missing, the key at Bubb, Cooper Park, Landels, and Whisman should work – **report a missing key immediately to fields@ayso45.org.**

Game Cleanup: If there is no game after yours or no AYSO teams are present, return the goals to the Montecito fence location with the nets left on and goal mouth facing the fence and ensure the lock is locked. Return the goal anchor bags and corner flags to the storage lock box and ensure that it too is locked.

Whisman School Park

400 Easy Street, Mountain View, CA 94043

Parking: Front parking lot on Easy St. which tends to fill up. Other parking is on Easy St as well as Alamo Court and Taylor Court off of Walker Drive.

Field Location: Behind the parking lot

Lock Box Location: By the bleachers to the baseball field behind the backstop. The combination can be found in the coaches' binder.

Game Setup: Smaller 7' x 21' rolling goals with nets always attached are locked to a tree by the fence near the creek. The key to the goals is locked inside the storage lock box and is attached to a long wooden plank. **Please lock the lock back to the chain IMMEDIATELY after unlocking the goals and please return the key to the storage lock box and lock the box!** Goal anchor bags and corner flags are stored in the storage lock box and the **use of goal anchor bags is mandatory**. If the key is missing, the key at Bubb, Cooper Park, Landels and Stevenson Park should work – **report a missing key immediately to fields@ayso45.org.**

Game Cleanup: If there is no game after yours or no AYSO teams are present, return the goals to the fence closest to the creek with the nets left on and goal mouth facing the fence and ensure the lock is locked. Return the goal anchor bags and corner flags to the storage lock box and ensure that it too is locked.